

**Workforce Development Board of Oswego County
Youth Council Meeting
Wednesday, July 12, 2017
Business Resource Center, 121 East 1st Street**

“The Youth Council shall assist in developing the local workforce plan pertaining to youth and youth services, approving eligible providers of youth services, coordinate youth workforce development activities, and oversee public relations about youth programs.”

Minutes

Present: Brian Chetney, Dona Falciatano, Karen Merrill, Kathy Joyce, Nelson Metz, Barry Tatters, Chris Weaver, Chad Whelsky, Garrette Weiss, Chena Tucker

Brian Chetney called the meeting to order at 8:04 a.m.

1) Approval of Meeting Minutes from April 5, 2017

Garrette Weiss made a motion to approve the minutes, with correction on the regional high school location, which is CiTi Mexico campus, NOT Central Square. Dona Falciatano seconded the motion. The motion was carried.

2) PY 2017 Youth Contracts – Nelson Metz

Very similar budget to last years, with a total of \$208,000 available for services. There have been 10 Drivers Education referrals; 5 satisfactory, 1 unsatisfactory and 4 are active. There have been 14 Vocational Training referrals; 4 satisfactory, 4 unsatisfactory, and 6 active.

3) WIOA/FFFS Youth Incentive Policy – Chris Weaver/Nelson Metz

Chena Tucker/Chris Weaver reviewed revisions made to the youth incentive policy to comply with recently issued WIOA regulations and feedback from our NYS Program Representative. Changes to the agreement included clarification on incentives provided under the WIOA and FFFS programs; a change in policy format so policy is written in a manner that would apply to all youth providers (not just E&T); and an explanation of the modules in Career Zone/Job Zone that must be completed to earn the incentive.

4) Directors Report– Chena Tucker

The contract renewal for youth services has will be extended for another year with minor modifications. The Occupational Skills component was removed from the list of services under the OCO contract as it did not meet the definition of Occupational Skills training per WIOA. It is proposed to forego a contract extension for Oswego County DSS, E&T Youth Services and incorporate the contracted costs into the overall budget where DSS,

E&T will continue to provide the services. The current CCCE contract has been amended to reflect a tuition correction for the I-BEST CNA from \$2,000 to \$2,250. The extended CCCE contract reflects an increase in the I-BEST CNA tuition to \$2,675. Press Release to be sent out regarding Youth Contracts.

6) Roundtable Update – All

Chris Weaver: The Skill-Up Initiative sign up ended on June 30th. Over 600 total signed up, evaluations will be sent out in September. Brian Chetney discussed the overall success of the Youth Summit. Barry Tatters discussed the recent Tools of the Trade event.

Garrette Weiss made a motion to adjourn. Kathy Joyce seconded the motion. The motion was carried. The meeting adjourned at 8:55 a.m.

Next Meeting: Wednesday, October, 11 2017, Business Resource Center, 121 East 1st Street