

**Workforce Development Board of Oswego County  
Youth Council Meeting  
Wednesday, January 4, 2017  
Room 118 Rich Hall, SUNY Oswego**

"The Youth Council shall assist in developing the local workforce plan pertaining to youth and youth services, approving eligible providers of youth services, coordinate youth workforce development activities, and oversee public relations about youth programs."

**Minutes**

Present: Brian Chetney, Dona Falciatano, Karen Merrill, Nelson Metz, Joseph Rotella, Barry Tatters, Chris Weaver, Garrette Weiss, Chad Whelsky

Brian Chetney called the meeting to order at 8:23 a.m.

**1) Approval of Meeting Minutes from October 5, 2016**

Garrette Weiss made a motion to approve the minutes. Karen Merrill seconded the motion. The motion was carried.

**2) Performance Review – Nelson Metz**

With the change in legislation from WIA to WIOA there have been changes in the performance measures. The first measure, Entered Employment, has been moved to the second quarter. Employment Retention has been moved to the fourth quarter. For Post-secondary Credential, the One-Stop will ask for releases from the schools at the very beginning so they can track an individual's progress. During training, it should show that the individual's skills are improving. This information has to be tracked now and can be done through an instructor's evaluations, attendance, progress criteria, etc. The Customer Service Indicators will not be changing during this program year.

**3) 2016/2017 Youth Services RFP – Nelson Metz**

Everything is going good. The One-Stop is on target in all categories that they are providing services in. There has been 8 Driver's Education referrals and there is a meeting set up with CiTi to iron out all the details.

**4) 2017 Youth Employment Summit – Brian Chetney**

The Youth Summit committee will be meeting on January 5<sup>th</sup>. It is scheduled for March 15<sup>th</sup> with a snow date of March 16<sup>th</sup> at SUNY Oswego, Lanigan Hall. So far 7 out of 9 districts have confirmed, one district will not be attending. The committee should be able

to honor the school's' request to bring more than 76 students. A few organizations attending will be P-TECH, NYS Police, Upstate Medical, CiTi culinary. Presenters will be largely focused on being as interactive as possible with the youth in order to gain and keep their attention.

**5) 2017 Training & Careers Expo – Chad Whelsky**

The Careers Expo will be held on Wednesday, March 23<sup>rd</sup> at CiTi. The EXPO is geared towards juniors and seniors that may not be going to college or do not have plans after graduation. They are looking to extend the event another hour , to noon, to fit more in. The Youth Summit committee and the Career Expo committee are working on collaborating together. The goal is to provide them with information on the different opportunities in Oswego County, including advanced manufacturing, skills trade, energy, healthcare, public safety programs, etc.

**6) WDB Update – Joe Rotella**

The Workforce Development Board is continuing to work on the transition from WIA to WIOA. The WDB staff is working on the Request for Proposal for the One-Stop Operator. This is a required position mandated by WIOA regulations, but there is no funding attached to it. This would be an intermediary position between the One-Stop and the Board. The staff is also working on the MOU with the partner agencies and their contributions. Both are due on July 1, 2017.

**7) Roundtable Update – All**

Chris Weaver discussed the Skill Up Oswego County initiative. This will be done with Metrix online learning. Anyone in the county will have access to Metrix for a 6-month period for free. Karen Merrill discussed how a few staff members at OCO are almost finished becoming a benefits advisor. This was able to get done through the ASUS grant they received. It is for a drug and alcohol abuse program which would support individuals to stay sober and live a drug free life. It is important to be communicative and collaborate. Meeting adjourned at 9:18 a.m.

**8) Next Meeting: Wednesday April 5, 2017, Location T.B.D.**