

**Workforce Development Board of Oswego County  
Skills and Training Committee Meeting  
Tuesday, January 17, 2017  
Room 104 Rich Hall, SUNY Oswego**

*“The Skills and Training Committee shall review and approve training programs, oversee training providers inventory, evaluate training providers and programs, identify strategies for addressing skill gaps, issue consumer report cards for programs, oversee the implementation of strategic plan and monitor training program performance.”*

**Minutes**

Present: Dave Lloyd, Pat Carroll, Krista Fox, Robin Hansen, Greg Hilton, Jill Pippin, Christine Prevost, Joe Rotella, Kris Smith, Chris Weaver, Garrette Weiss, Chad Whelsky

Dave Lloyd called the meeting to order at 8:03 a.m.

**1) Approval of Meeting Minutes from October 20, 2016**

Pat Carroll made a motion to approve the minutes. Kris Smith seconded the motion. The motion was carried.

**2) Performance Update- Chris Weaver**

Due to the new WIOA Regulations, the common measures will be changing. The changes also bring back the regression model. The State will take into consideration the characteristics of individuals served which will impact the expected performance levels. Demographics such as low income and public assistance may be considered. NYS establishes the customer service indicators and there has not been any changes yet and we are currently waiting on an updated report from the state.

**3) PY-16 Training Allocation Update- Chris Weaver**

Under the Individual Training Accounts (ITA), the programs include CNA, Advanced Manufacturing certificate, welding classes, tractor trailer driving, teaching programs, etc. For ITA, the income cap is \$25/hr.

**4) Training Update- Chris Weaver**

As of December 2016, there has been a total of 213 responses. Most of the feedback is positive. Many people are enjoying the courses that are being offered.

**5) Customer Feedback Report: Training, Job Seekers – Chris Weaver**

Some complaints that they have had about the computer workshop is either being too long or too short. There are advanced classes offered in word and excel, but they are not offered as often. An individual is eligible if they are unemployed or underemployed and under the self-sufficiency rate of \$25. The CNA program at CiTi has had very good reviews. If there is a comment about something an individual did not enjoy or had an issue with, the agency would address it.

**6) WDB Update- Joe Rotella**

The Workforce Development Board staff are currently working on the Request for Proposal for the One-Stop Operator. This is a required position mandated by WIOA regulations, but there is no funding attached to it. This would be an intermediary position between the One-Stop and the Board. The staff is also working on the MOU with the partner agencies and their contributions.

With the school year starting soon, Stathis Kefallonitis, Ph.D., Associate Professor of Marketing, will begin to work on the MBA survey. Chena Tucker will be the Research Assistant as she is taking MBA courses. The results of this survey could lead to grant opportunities.

**7) Roundtable Update – All**

Greg Hilton discussed P-TECH and how they are beginning the recruitment process. 50 students will be selected from the 9 school districts in Oswego County. They will be at the Youth Summit on March 15, 2017. They are currently looking for more industry partners as well as mentors for the students who are enrolled.

**8) Next Meeting: April 25, 2017 at 8:00 a.m., location T.B.D.**