

**Workforce Development Board of Oswego County  
Skills and Training Committee Meeting  
Tuesday, April 25, 2017  
Room 104 Rich Hall, SUNY Oswego**

*“The Skills and Training Committee shall review and approve training programs, oversee training providers inventory, evaluate training providers and programs, identify strategies for addressing skill gaps, issue consumer report cards for programs, oversee the implementation of strategic plan and monitor training program performance.”*

**Minutes**

Present: Dave Lloyd, Pat Carroll, Greg Hilton, Joseph Murabito, Jill Pippin, Christine Prevost, Chena Tucker, Chris Weaver, Chad Whelsky

Dave Lloyd called the meeting to order at 8:01 a.m.

**1) Approval of Meeting Minutes from January 17, 2017**

Greg Hilton made a motion to approve the minutes. Pat Carroll seconded the motion. The motion was carried.

**2) Performance Measures-** John Babcock

The data collection changes with the state are bringing back the regression model, taking into consideration characteristics of individuals that may impact their performance level, a list established by NYS.

**3) PY-16 Training Update-** John Babcock

Currently there are no concerns, we are on target and should obligation rate by the end of program area, June 2017.

**4) Customer Feedback Report -** John Babcock

In the future making an effort to ensure the results of feedback reports go directly to the correct service provider, but very positive feedback received on the computer training classes. There were 8 new computers in the lab this week due to issues with downloading material, etc.

**5) WDB Update-** Chena Tucker

Currently working to ensure policies are up to date. MOU is currently in process to be agreed upon and signed by June 30<sup>th</sup>. There was a meeting held with mandated

partners on 4/20/17. The MBA Study is near complete, with the last piece focusing on current workforce trends. Full presentation expected on June 21<sup>st</sup>.

**6) Roundtable Update – All**

There are no further updates at this time. Pat Carroll made a motion to adjourn, Greg Hilton seconded. Meeting adjourned at 9:20 a.m. Next meeting is scheduled July 18, 2017, location T.B.D.