

**Workforce Development Board of Oswego County
Skills and Training Committee Meeting
Tuesday, July 18 2017 8:00 a.m.
Room 104 Rich Hall, SUNY Oswego**

“The Skills and Training Committee shall review and approve training programs, oversee training providers inventory, evaluate training providers and programs, identify strategies for addressing skill gaps, issue consumer report cards for programs, oversee the implementation of strategic plan and monitor training program performance.”

Minutes

Present: Dave Lloyd, Pat Carroll, John Babcock, Robin Hansen, Krista Fox, Greg Hilton, Don Morgan, Jill Pippin, Christine Prevost, Chena Tucker, Chris Weaver, Garrette Weiss, Chad Whelsky

Dave Lloyd called the meeting to order at 8:00 a.m.

1) Approval of Meeting Minutes from April 25, 2017

Garrette Weiss made a motion to approve the minutes. Greg Hilton seconded the motion. The motion was carried.

2) Performance Measures- John Babcock

PY 2016 was used to collect data. The data collection changes with the state are bringing back the regression model, taking into consideration individual characteristics of those entering the program. Negotiating performance goals to zero.

3) PY-16 Training Update- John Babcock

John reviewed the data through 6/30/17, there are no concerns and obligation rates have been met.

4) Customer Feedback Report - John Babcock

John reviewed the Customer Feedback Report. Information was positive, with majority of individuals being overall satisfied. The return rate remains low, but they have found a higher response from handing out the surveys rather than mailing.

5) Directors Report - Chena Tucker

The MBA study was concluded and presented at the June 21st Full Board Meeting. The Workforce Development Board staff has been working to ensure board policies and procedures remain up to date and in compliance. Chena discussed a meeting with

Ed Mervine to review the Workforce Development Board by-laws for any necessary updates, including the number of board members needed to meet quorum. The state has approved the Part I of the MOU. Part II, the IFA (Infrastructure Funding Agreement) is due in January.

6) Roundtable Update – All

Chad Whelsky discussed the positive feedback from the One-Stop employee training. 16 individuals from DSS have participated. Greg Hilton stated he has secured a seat on the Hannibal School Board. Chris Weaver announced the 2017 NYATEP conference is being held October 16th, 17th, and 18th. Don Morgan made a motion to adjourn. Garrette Weiss seconded the motion. The motion was carried. Meeting adjourned at 9:14 a.m. Next meeting is scheduled October 17, 2017, 8:00 a.m., Business Resource Center, 121 East 1st Street