

**Workforce Development Board of Oswego County
Partners Roundtable Committee Meeting
Wednesday, September 13, 2017
Business Resource Center, 121 E. 1st St., Oswego**

'The Partners' Roundtable shall focus on services to customers that would reduce duplication and save money that could be reinvested into the system; identify and implement "best practice" customer service strategies to universal population; oversee public relations for the partners; and annually negotiate and prepare the MOU and cost allocation plan among the partners.'

Minutes

Present: Diane Cooper-Currier, Garrette Weiss, Chris Weaver, Chad Whelsky

Garrette Weiss (filling in for Chairperson, Sabine Ingerson) called the meeting to order at 8:04 a.m.

1) Approval of Meeting Minutes from May 3, 2017

Chris Weaver made a motion to approve the minutes. Diane Cooper-Currier seconded the motion. The motion was carried.

2) One-Stop Update- Chris Weaver

The final allocations were released for PY2017, with an increase of 1.2% (\$13,366) over PY2016. The shortfall in administrative funding was resolved. Expected to see another shortfall in the later part of PY2018. WIOA performance measures began July, 2017. Still awaiting data from NY State. The summer youth employment program concluded on 8/8/17, a total of 200 youth worked in 68 locations throughout Oswego County. The Skill-Up Initiative concluded on 6/30/17. Surveys to participants will be going out from now through December to evaluate this initiative. Kenexa Prove It! (an assessment tool for individuals in the manufacturing sector) was implemented with Hutamaki in late June. Will be meeting with Hutamaki to use this information to establish standards for entry level workers. Novelis is also considering using this tool.

3) One-Stop Center Activity Report- Chris Weaver

CiTl continues to receive the largest amount of funding, with 89 participants enrolled year-to-date. Total obligated funds for CiTi, OCO and CCC are \$324,648.

4) WIOA Training Report- Chris Weaver

As of 6/30/17, the total number of Individual Training accounts (ITA's) served is 280, and On-the-Job Training (OJT's) is 13. Remaining funding will be carried over to the next program year.

5) WDB Update- Chad Whelsky (filling in for Executive Director Chena Tucker)

The Service Delivery MOU has been approved by the state. Signatures from all partners have been received, and it has now been forwarded to agencies for signature. An update on the Infrastructure Funding Agreement (IFA) is due by the end of the month, and needs to be completed and signed by January 1st. The One-Stop Operator Agreement has been signed and executed with the SUNY Oswego Division of Extended Learning.

6) Roundtable Update – All

Chad: OBCR Open House Happening tonight. Garrette: Looking to expand the Training & Career Expo for 2018, with a greater focus on local jobs and local training. A larger number of employers have shown interest in participating this year.

Diane Cooper-Currier made a motion to adjourn. Chris Weaver seconded the motion. The motion was carried. Meeting adjourned at 8:58 a.m. Next Meeting Wednesday, December 6, 2017, location: The Business Resource Center, 121 East 1st St., Oswego, NY