

**Workforce Development Board of Oswego County
Partners Roundtable Committee Meeting
Wednesday, May 3, 2017
Room 104 Rich Hall, SUNY Oswego**

'The Partners' Roundtable shall focus on services to customers that would reduce duplication and save money that could be reinvested into the system; identify and implement "best practice" customer service strategies to universal population; oversee public relations for the partners; and annually negotiate and prepare the MOU and cost allocation plan among the partners.'

Minutes

Present: Stacy Alvord, Peter Naughton, Chena Tucker, Val England, Chris Weaver, Chad Whelsky

Stacy Alvord (filling in for Chairperson, Sabine Ingerson) called the meeting to order at 8:02 a.m.

1) Approval of Meeting Minutes from February 1, 2017

Chris Weaver made a motion to approve the minutes. Val England seconded the motion. The motion was carried.

2) Goals and Objectives Review- Chris Weaver

Reviewing TEGL's and TA's being issued from the NYSDOL on the implementation of WIOA to evaluate impacts and needed programming changes. WIA administrative funding continues to be an issue. Our current budget will be good through this year, with shortfall likely to hit early 2018. WIOA performance measures will kick in at the start of Program Year 2017 (7/1/17). Have not yet received performance data from NYSDOL. A second press release for the "Skill-Up Oswego County" initiative was sent out 2 weeks ago. So far, 241 courses have been completed, 330 hours spent in training, and 13 digital badges (certificates) have been earned. Continuing work with CiTi and the I-BEST CNA program, which is a model that incorporates occupational skills, work readiness and educational training. In discussion with CCCE on a possible fourth round of Advanced Manufacturing Pre-Employment Certificate Program, targeted for early summer 2017. The WDB began offering the Worker Professionalism Certificate (WPC) Program to staff at the One Stop. The curriculum consists of people-oriented, service focused skills for a professional workplace, with the idea that employers will share what they learned with their employees.

3) One-Stop Center Activity Report- Chris Weaver

So far, \$277,141.79 has been paid out to partner agencies. This is a data collection year. One-Stop will be held to performance measure standards effective July 1, 2017.

4) PY 16– Training Plan Update- Chris Weaver

The report covers through March 31, 2017. The numbers are currently on track, but OJT is a little low since there hasn't been a high demand from employers. The One-Stop has currently served 168 individuals.

5) WIOA MOU update between Local Workforce Board and Mandated Partners-

Chena Tucker and Chad Whelsky

Another draft MOU went out 4/26/17, minimal has changed. Currently we are in Part 1 – Service Delivery of the MOU, which is to be completed by 6/30/17. A Workforce Partners working lunch was held on April 20, 2017 to provide understanding of the roles of the mandated partners, the services they provide and in what manner. Part 2 of the MOU (IFA), which is to be completed by the end of the year, focuses on regulatory funds, involving distinction between shared (physical) space, and shared supportive services.

6) WDB Update- Chena Tucker

Currently working on developing the 2017/18 budget and CEO (Chief Elected Official) Agreement, as well as reviewing FOTA findings and programming manual. The State has received our RFP, and currently reviewing a possible firewall regarding the Department of Extended Learning. In the future open to discuss possibly changing meeting times to accommodate more committee members and bring more people to the table.

7) Chad Whelsky made a motion to adjourn. Chris Weaver seconded the motion. The motion was carried. Meeting adjourned at 9:30 a.m. Next Meeting August 2, 2017, location: The Business Resource Center, 121 East 1st St., Oswego, NY.