

Workforce Development Board of Oswego County
Full Board Meeting
Wednesday, December 21, 2016
SUNY Oswego, 118 Rich Hall

The mission of the Workforce Development Board of Oswego County is to attract, develop and maintain a qualified workforce for the Oswego County community, to assist in economic development by convening community leaders to engage in strategic planning and facilitating dialogue to educate and train the workforce needed by today's and tomorrow's businesses.

PRESENT

Stacy Alvord	David Goodness	Donald Morgan
Eric Behling	Robin Hansen	Christopher Nelson
Jessica Behling	Tim Hardy	Jill Pippin
Shane Broadwell	Greg Hilton	Kris Smith
Brian Chetney	Sabine Ingerson	Christopher Todd
Wagner Dotto	Dave Lloyd	Garrette Weiss
Krista Fox	James Marco	
Karen Goetz	Edward Mervine	

EXCUSED:

Patrick Carroll	Carla DeShaw	Patrick Sheppard
Phil Church	Joseph Fiumara	Louise Swanson
Paige Cochran	Joseph Murabito	Michael Treadwell
Diane Cooper-Currier	Bruce Phelps	Juanita Perez Williams

OTHERS:

Jack Alter	Joseph Rotella	Daisy Ruiz
Pamela Caraccioli	Chris Weaver	Amanda Saternow
Tim Lyman	Chad Whelsky	Irene Scruton

Minutes

1) Welcome

Ed Mervine called the meeting to order at 8:05 a.m. and welcomed everyone to SUNY Oswego. There were roundtable introductions. Pamela Caraccioli discussed the Office of Business and Community Relations move to downtown Oswego. This is being done with the help of Pathfinder Bank. The first space will be completed in mid-January and the second space should be done around June. This will also be a great partnership with the Chamber of Commerce. Ed established a quorum.

2) Approval of Full Board minutes from September 28, 2016 and October 5, 2016

A motion was made by Dave Lloyd to approve the minutes and seconded by Stacy Alvord. The motion was carried.

3) Board Resignation – Ed Mervine

Gloria Grimaldi with GDI Services, Inc. has left her position so she will no longer be on the board.

4) Consideration of Newly nominated Board Members – Ed Mervine

Jessica Behling: Account Human Resources Manager with GDI Services, Dave Goodness: CNY Regional Director with Workforce Development Institute, Jim Marco: Vice President of Human Resources with Oswego Health, Jill Pippin: Dean of Extended Learning with SUNY Oswego, Louise Swanson: Director of Human Resources with Woodbine Group/Tailwater Lodge. ***A motion was made by Donald Morgan and seconded by Shane Broadwell. The motion was carried.***

5) SUNY Oswego – Irene Scruton, Director of MBA Programs

Irene Scruton began with an overview of the Enactus Program (Entrepreneurial Action by University Students), followed by a PowerPoint presentation on the SUNY Oswego School of Business MBA Program. The presentation included discussion of campus locations, the national ranking, accreditations, application requirements and courses offered online and on campus. It ended with an overview of the Oswego County Workforce Development Board Employer Survey developed by the SUNY Oswego's School of Business. Joe Rotella added the survey results are being reviewed and a full report should be available by February.

6) 2015-16 Desktop Review – Jack Alter, Certified Public Accountant

Jack Alter reviewed the Desktop Review that was conducted on June 30th, 2016. Jack informed the board that there were no changes that needed to be made. Jack discussed how the Workforce Development Board uses a cash basis of accounting system and encouraged the board to continue with this system of accounting. Cash basis is when the board reports cash in as income and cash out as expenses. Current Net Assets is at \$107,500. ***A motion was made by Brian Chetney to approve the Desktop Review. Sabine Ingerson seconded the motion. The motion was carried.***

7) The Workforce Innovation and Opportunity Act (WIOA) Policy Review and Recommendations – Chris Weaver

Due to WIOA, there are changes in policies in regards to Budget Modification, Individual Training Accounts, Demand Occupation List, On-the-Job Training, Customized Training, Supportive Services, Priority of Service, Veterans Priority of Service, Self-Sufficiency, Work Experience (Youth), Youth Definitions, Follow-Up Services, Personally Identifiable Information (PII), and Unsatisfactory Youth Providers. Some pieces are regulatory and mandated by WIOA, while others are up to the board to decide. Some of these policy changes, such as the Demand Occupations List was already approved by the board. ***A motion was made by Shane Broadwell to approve the WIOA policy changes. Eric Behling seconded the motion. The motion was carried.***

8) One-Stop Center Updates – Joseph Rotella

There has been some changes to the performance measures. Employment of participants used to be measured during the 1st quarter after exit and retention was measured in 3rd quarter after exit. Now, employment is measured in 2nd quarter after exit and retention is measured in 4th quarter after exit. Before, average earnings were being looked at, now they are looking at median earning in the 2nd quarter. The changes in performance measures are occurring to help look at the long term. There are currently no concerns with the financials for the 1st quarter. Eligibility determinations have

changed for individuals looking to get services through the One-Stop. The One-Stop is also continuing training initiatives in multiple areas.

9) Subcommittee Reports – Ed Mervine

- I. Business Development & Oswego County Development News – Mike Treadwell; Mike Treadwell was unable to attend.
- II. Partners Roundtable – Sabine Ingerson: Much of what was discussed at the Partners Roundtable meeting has been discussed already. ARISE will be expanding their space in Fulton to provide more teaching space. On April 11, ARISE will be having their annual fundraiser.
- III. Skills & Training – Dave Lloyd: The Performance Indicators were discussed and what the penalties would be if they were not met. The Training surveys were also discussed as well as the MBA survey.
- IV. Youth Council – Brian Chetney; The Youth Career Summit will be at SUNY Oswego on March 15, 2017. 7 out of 9 Districts have confirmed attendance. The Youth Training and Career Expo will be at CiTi this year and will be on March 22, 2017 and targets 11th and 12th graders who haven't really planned for their future.

10) Trades Update – Pat Carroll, Don Morgan

Pat Carroll was unable to attend. Don Morgan mentioned how this is a slow time for them, but compared to last year, numbers are up.

11) NYS Department of Labor – Juanita Perez Williams

Juanita Perez Williams was unable to attend due to a previous engagement.

12) Director's Report – Joseph Rotella:

NY Wired for Education has added an additional 10 career tracks to do with manufacturing, healthcare, hospitality, and tourism. Individuals are able to gain exposure to what each industry is looking for. They are working with the Poverty Reduction Task Force to have a Skill-Up Oswego County Initiative which will help enhance an individual's background. The Promise Grant was not awarded to the Central New York region. It was awarded to Monroe Community College. The WDB is working with Oswego County Rising and Lift Oswego to help get people back to work as well as working with individuals to go from entry level jobs to middle level jobs. They want people to be successful in entry level jobs so they can move up the career ladder. OBCR will also be providing training to the One-Stop staff.

13) Roundtable Discussion and Comments

Shane Broadwell mentioned how the legislators approved the 2017 county budget which contains money set aside to help develop an Economic Development Plan. Grassroots efforts are coming together in a big way. The plan will focus on infrastructure across the county. There is a One-Stop Operator oversight position open. It is a required position that does not have administrative authority, but can observe the One-Stop and report back to the Full Board. An RFP will go out for this.

14) Meeting adjourned at 9:33 a.m. Next meeting: Wednesday, March 22, 2017 – 8:00 a.m. Location 118 Rich Hall, SUNY Oswego.