

Workforce Development Board
Special Meeting – Executive Committee
104 Rich Hall, SUNY Oswego
February 2, 2017 at 8:00 a.m.

Attendance: Ed Mervine, Stacy Alvord, Dave Lloyd, Sabine Ingerson, Joe Rotella, Chris Weaver, Chad Whelsky

The meeting was called to order at 8:03 a.m. Joe Rotella and Chad Whelsky presented the draft of the Request for Proposal (RFP) for the One-Stop Operator position. The RFP follows WIOA guidelines as well as the Procurement Policy of the Workforce Development Board. The RFP has to be advertised for 4 weeks prior to review by an independent committee. Once the committee reviews the received proposals, they will report back to the Executive Board and the Full Board.

Dave Lloyd made a motion to post the RFP, with the amendments made, out to bid and to include any additional technical adjustments in pursuant to the WDB procurement policy. Sabine Ingerson seconded the motion. The motion was carried.

The meeting was adjourned at 8:32 a.m.