

**Workforce Development Board of Oswego County
Executive Committee Meeting
Wednesday June 7, 2017
Business Resource Center, 121 East 1st St.**

'The Executive Committee shall review, approve and take action as appropriate with regard to the WIA program; review, approve and take action as appropriate with regards to its finances, recommend designation of One Stop System Operator, foster communication and coordination between committees, revise the by-laws, as required, evaluate committee and CEO performance, oversee public relations for the Board, and other responsibilities as designated by the Board.'

Minutes

Present: Ed Mervine, Brian Chetney, Dave Lloyd, Mike Treadwell, Stacy Alvord, Chena Tucker, Chris Weaver

Ed Mervine called the meeting to order at 8:05 a.m.

1) Approval of Meeting Minutes from March 21, 2017

Mike Treadwell made a motion to approve the minutes. Brian Chetney seconded the motion. The motion was carried.

2) Committee Reports – Chris Weaver

PY 2017 will be the first year actually measured under WIOA. Performance measures will have to reach 80% of set goal in order to be satisfactory. Will be requesting to negotiate percentage goals such as Credential Attainment and Median Earnings. The third quarter ended on 3/31/17. There are some concerns of funding upcoming training programs as we approach the end of the current program year. The 2017 Program Year Allocations have been released. It is anticipated that the One-Stop will receive a 1.9% increase in funding due to Oswego County only seeing a slight increase in job retention. The IBEST Certified Nursing Assistant Program targets individuals who lack the reading and math skills required to enroll in a regular CNA program. 15 Individuals have enrolled, and 10 have completed the training and obtained employment. The "Skill-Up" Initiative has been going on since March 1st and will end on June 30th. Ed Mervine made a motion to approve the 2017/18 proposed budget as written, with an active plan to solicit funding from private industry and the county. Stacy Alvord seconded the motion. The motion was carried. Mike Treadwell made a motion to include Budget Modification in Full Board Agenda. Dave Lloyd seconded the motion. The motion was carried.

3) Director's Report – Chena Tucker

Youth RFP Contracts are being extended into the 4th year for OCE, CiTi, and CCCE.

4) Roundtable Discussion and Comments

There was nothing else to add. Meeting adjourned at 9:17a.m.

5) Next Meeting: Wednesday, August 2, 2017, 8:00 a.m., Business Resource Center, 121 East 1st Street, Oswego, NY.